

# Accessibility Services

*Facilitates access to campus information, programs, services, and environments for students with disabilities or impairments.*



## Collaboration with students

*Assist students identify learning or environmental barriers and brainstorm possible accommodations to create access.*



## Consultation & Support

*Provide information to students and faculty about accessible learning environments, course materials, resources, or strategies.*



## Training

*Provide education to faculty about federal laws, policies, and rights/responsibilities*

# Step by Step Process

## FOR OBTAINING ACCOMMODATIONS

1

### **Contact the Accessibility Coordinator to schedule an initial meeting**

*During this meeting, students will be asked to disclose their disability or impairment and provide details as to how they are being impacted and what needs they require.*

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2

### **Provide Documentation**

*Marian University requires documentation of a disability or impairment (i.e. letter from a care provider or High School IEP/504 Plan) be given to the Coordinator to verify the need for the requested accommodations.*

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3

### **Determining Eligibility**

*The Coordinator will determine eligibility and reasonable accommodations based on student's self-report, documentation, and their professional judgement.*

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4

### **Accommodation Notification**

*The Coordinator will create a Confidential Accommodation Notice that the student will be asked to review and sign along with a Confidentiality Agreement. Then all necessary faculty and staff will be notified of the accommodations and instructed to follow them accordingly.*

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**Note:** Students are responsible for confirming the adequacy of accommodations as soon as possible and notifying the Coordinator whenever unsatisfactory conditions are encountered.

*If you are in need of additional support please contact:*

Lauren McLaughlin, M.A.Ed  
Coordinator of Accessibility Services  
Office of Student Success  
(920) 923-8951  
[lmclaughlin22@marianuniversity.edu](mailto:lmclaughlin22@marianuniversity.edu)