

Sample Script for Contacting Potential Preceptor (Calling Directly to Preceptor)

Hello. My name is _____ and I am a **Family Nurse Practitioner** student from Marian University.

I am in the process of planning my (select one) **1st/2nd/3rd** practicum rotation to be completed during the fall/spring term.

I've read your bio (or description of practice) on the _____ (agency) website and it is consistent with my goals for the upcoming term. It would be a privilege to learn from you.

OR

I received your contact information from a fellow student, _____. He/she had a wonderful experience with you and recommended you as a preceptor. The time commitment for this is (select one) **225** hours which are completed over 15 weeks. My availability is flexible and I can be available whenever you would have time for me.

Are you **willing/able** to take me as a student? If Yes: Thank you! My next step is to complete some paperwork. I know you are very busy. Would you prefer we meet to go over this paperwork as well as my goals for the practicum, or should I send them to you via email or fax?

If no: Thank you for your time. Are you aware of any of your colleagues in your agency or other agencies who may be interested in taking a student? My program requires that our preceptors be MDs, DOs, NPs, or PAs. I am willing to travel and open to hearing your suggestions.

Sample Script for Contacting Potential Preceptor (Calling Educational Liaison or Clinic Manager)

Hello. My name is _____ and I am a **Family Nurse Practitioner** student from Marian University.

I am in the process of planning my (select one) **1st/2nd/3rd** practicum rotation to be completed during the fall/spring term.

I am interested in completing a practicum rotation within your agency. To fulfill learning objectives, I am looking for experience in _____ (Family Practice, Urgent Care, Cardiology, etc). My program requires that our preceptors be MDs, DOs, NPs, or PAs.

The time commitment for this is (select one) 225 hours which are completed over 15 weeks. My availability is flexible and I can be available whenever a preceptor would have time for me.

Would you recommend any of your providers? If so, who?

If none: Thank you for your time. Are you aware of other agencies that may be interested in taking a student? I am willing to travel and open to hearing your suggestions.

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